

# Southern Air Training Committee



## *So... You are off to Training!!*

You are receiving this email because our records indicate that you have an upcoming training event. Although we want to ensure you are well prepared for your simulator and line checks the responsibility is ultimately yours. To assist in preparation for your training event we recommend reviewing the following;

- FCOM Volume 1 and 2 for your specific aircraft
- Memory Items/QRC Review
- Aircraft Limitations
- Takeoff and Landing Performance
- Standard profiles
- Standard callouts
- Reach out to your assigned training partner.



Comply 365, Type specific Training material is provided and should be reviewed prior to arriving for your training event. As a reminder it is your responsibility to ensure your EFB, Comply 365 and Jeppesen Flight Deck Pro are all updated.

## *Transportation*

For those arriving by air, Liebt Way provides transportation from your hotel to your training location. It should normally be prearranged; however they can be contacted on **954-871-8871**. Do not be late, if prearranged transport is not there when they are supposed to be there, call Liebt Way however if there is going to be a delay utilize Uber/Lyft on company credit card.

## *What do I need to bring?*

Ensure you are organized and have the following items with you;

- Pilot & Medical Certificate
- FCC Radiotelephone Operator Permit
- EFB
- Headset
- Passport



## *I need help, who can I contact?*

Recognizing training is a stressful time, we encourage everyone to be thoroughly prepared. Section 11 – Training, of the CBA outlines crew member and company responsibilities with regards to;

- Training partner & Instructor conflicts
- Unsatisfactorily Training Progress
- Additional Training
- Unsuccessful Qualification Events (UQE)

Section 11, of the CBA as it pertains to crewmember training is summarized below.

1. The Company is required to notify the Training Committee within 24 hours in any of the following instances:
  - a. A Crewmember expresses a conflict with:
    - i. Training partner
    - ii. Simulator instructor
    - iii. Check Airman
  - b. After a Crewmember has received additional training and is not making satisfactory progress in a training curriculum, including, when applicable, obtaining a recommendation for an oral examination, obtaining a recommendation for a Checkride, or failing an oral examination required by the FAA for a type rating.
  - c. The Crewmember attempts but does not pass a Checkride.
2. The Training Committee is required to notify the company if a training conflict with a Crewmember is brought to the attention of the training committee.

3. The Training Committee, upon notice of items listed in paragraphs 1 or 2 above shall assign a Training Committee member as a Point of Contact (POC) to the Crewmember. The Union shall inform the company of the assigned POC. The POC will meet in person or by phone with the Crewmember.
4. The POC will then meet in person or by phone with the Company to discuss potential resolutions of the underlying issue(s).
5. The POC will work with the Crewmember to make every effort to facilitate satisfactory training results.
6. At the request of the Company, Crewmember or Training Committee, a member of the Training Committee, or mutually agreeable designee, shall be assigned to observe the training and/or Checkride that is subject of the referral or notification unless an FAA official in attendance prohibits such and observer.

Your UTC is an **advocate for crew members** and here to assist and support you should any training issues arise. If you have any questions, please reach out to your UTC.

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